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**HOLLYWOOD HILLS WEST  
NEIGHBORHOOD COUNCIL**

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**HOLLYWOOD HILLS WEST NEIGHBORHOOD COUNCIL  
JOINT INFRASTRUCTURE AND TRANSPORTATION COMMITTEE MEETING  
December 15, 2016  
6:00 p.m.  
Will and Ariel Durant Library Branch  
7140 Sunset Blvd, Los Angeles, CA 90046**

**Directions:** East of N. Fairfax Ave and West of N. La Brea Ave of Hollywood Blvd. Building is accessible and free parking is available behind the building.

This committee meeting will be held in the library's community room, which is just off the lobby entrance. The meeting will start at 6 p.m. The meeting will be over at or before 8 p.m.

Agenda items may be taken out of order. Motions may be taken on any agenda item. Any action taken would then be referred to the Hollywood Hills West Neighborhood Council's board (as a recommendation) for further consideration and action.

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on non-agenda and agenda items will be heard during the Public Comment Period and, within the discretion of the presiding officer of the Board, when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker unless waived by the presiding officer of the Board. Agenda is posted for public review: on bulletin boards at the Durant Library Branch, and electronically on the Hollywood Hills West Neighborhood Council website [www.hhwnc.org](http://www.hhwnc.org) and on the Department Of Neighborhood Empowerment, [www.empowerla.org](http://www.empowerla.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website at [www.hhwnc.org](http://www.hhwnc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the committee chairs at [infrastructurechair@hhwnc.org](mailto:infrastructurechair@hhwnc.org) and [transportationchair@hhwnc.org](mailto:transportationchair@hhwnc.org).

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Lorenzo Briceno at [lorenzo.briceno@lacity.org](mailto:lorenzo.briceno@lacity.org) or (213) 878-2551.

**ALL ITEMS LISTED ON THIS AGENDA ARE SUBJECT TO:  
POSSIBLE ACTION, INCLUDING A BOARD MOTION AND  
VOTING ON THE MOTION.**

PROCESS FOR RECONSIDERATION: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place

immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a Proposed Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.

## AGENDA

1. **Call to order by Committee Chairs, Samantha Foley and Danielle Mead**
2. **Roll call**
3. **Infrastructure Report**

- a) **Small Asphalt Repairs:** As a part of Mayor Garcetti's goal of getting back to basics, the Bureau of Street Services assigns a Small Asphalt Repair truck to each Neighborhood Council area for a day. The HHWNC provides a list of repairs to be made in the area collected from the Board and public. The Bureau of Street Services determines which locations can be completed with the resources and time allotted, and informs the HHWNC which repairs were made. Only 15 locations will be inspected per assigned day and this day of repairs occurs twice a year.

Small asphalt repairs include: potholes and pop outs; skin patching of eroded or cracked areas; some sidewalk and curb repairs; some repairs on concrete streets. The Bureau of Street Services suggests focusing on high visibility locations near parks, schools, churches or other public gathering places.

If you have suggestions for locations that require such repairs, please email the exact location including the closest street address, cross streets and lane location where applicable to [infrastructurechair@hhwnc.org](mailto:infrastructurechair@hhwnc.org).

- b) **MyLA311 Mobile Application:** The City of Los Angeles has a mobile application to supplement the phone and website 311 systems. The application will geographically identify your location and allows you to submit photos of the issue in question. This is an easy way to notify the City of issues including: bulky/sanitation/special item pick-up; graffiti removal; street light service; homeless encampment reporting; pothole repair; and building and safety inspections.
- c) **LADWP Water Rates:** HHWNC President Anastasia Mann has been in communication with CD4 and LADWP regarding high water rates in the Neighborhood Council area. LADWP has been invited to present to the Infrastructure Committee in January to discuss the temperature zone designations, rate evaluation process and various energy efficiency and water conservation rebate programs that can help offset rates.
- d) **Infrastructure Issues Matrix:** The Infrastructure Committee will be creating a matrix of infrastructure issues for the HHWNC based on comments and feedback from members of the community. This matrix will be updated as feedback is received and used to track ongoing issues to present to the appropriate council offices and city departments. This

matrix will also be used in evaluating any new development projects in the surrounding area to determine if infrastructure upgrades are needed. Please send any comments or issues related to infrastructure (street lights and trees, sidewalks, street paving, utilities including water, power and gas), please email the issues with descriptions and locations to [infrastructurechair@hhwnc.org](mailto:infrastructurechair@hhwnc.org).

#### 4. **Transportation Report**

- a) **Upcoming Transportation Town Halls:** The Transportation Committee will be holding Town Halls with each of the HHWNC area chairs over the next few months. The goal is to determine transportation “pain points” in each area so we can develop comprehensive/holistic plans to address stakeholder issues and concerns.
- b) **Communication of Transportation/Traffic Updates:** In an effort to empower stakeholders to quickly resolve transportation-related issues, the Transportation Committee would like to compile a FAQ and/or list of contacts for various city departments and organizations on the HHWNC website. Discussion on what types of information would be useful to stakeholders and what methods other than the website would be preferred for time-sensitive notifications.

5. **Public Comments** – Comments from the public on agenda items and non-agenda items within the Board’s subject matter jurisdiction. Public comments are limited to 2 minutes per speaker.

6. **Old Business**

7. **New Business**

8. **Adjournment**