

# CITY OF LOS ANGELES

CALIFORNIA



## HOLLYWOOD HILLS WEST NEIGHBORHOOD COUNCIL OFFICERS

PRESIDENT  
ANASTASIA MANN

VICE-PRESIDENT  
ORRIN FELDMAN

SECOND VICE PRESIDENT  
JANE CROCKETT

SECRETARY  
BRITTA ENGSTROM

TREASURER  
MICHAEL P. MEYER

## HOLLYWOOD HILLS WEST NEIGHBORHOOD COUNCIL

C/O Department of Neighborhood  
Empowerment  
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## HOLLYWOOD HILLS WEST NEIGHBORHOOD COUNCIL

### BOARD MEETING

July 17, 2019

6:00 pm

**Will and Ariel Durant Library Branch  
7140 Sunset Blvd, Los Angeles, CA 90046**

**Directions:** East of N. Fairfax Ave and West of N. La Brea Ave of Hollywood Blvd. Building is accessible and free parking is available behind the building.

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on non-agenda and agenda items will be heard during the Public Comment Period and, within the discretion of the presiding officer of the Board, when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker unless waived by the presiding officer of the Board. Agenda is posted for public review: on bulletin boards at the Durant Library Branch, and electronically on the Hollywood Hills West Neighborhood Council website [www.hhwnc.org](http://www.hhwnc.org) and on the Department Of Neighborhood Empowerment, [www.empowerla.org](http://www.empowerla.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website at [www.hhwnc.org](http://www.hhwnc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary at [secretary@hhwnc.org](mailto:secretary@hhwnc.org).

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Lorenzo Briceno at [lorenzo.briceno@lacity.org](mailto:lorenzo.briceno@lacity.org) or (213) 878-2551.

## **ALL ITEMS LISTED ON THIS AGENDA ARE SUBJECT TO: POSSIBLE ACTION, INCLUDING A BOARD MOTION AND VOTING ON THE MOTION.**

**PROCESS FOR RECONSIDERATION:** The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a Proposed Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.

## **DRAFT AGENDA**

1. **Call to order by President, Anastasia Mann**
2. **Roll Call by Secretary, Britta Engstrom**
3. **Approval of minutes**
4. **Public Official Reports**
  - a) CD4 –Field Deputy, Madelynn Taras, Office of Councilmember David Ryu
  - b) CD13 – Sean Starkey, Office of Councilman Mitch O’Farrell
  - c) Mayor’s Office, Central Area NC Rep, Angie Aramayo
  - d) 46th Assembly District, Cindy Vallegas, Office of Assemblymember Adrin Nazarian
  - e) 43rd Assembly District, Seamus Garrity from the Office of Assemblymember Laura Friedman
  - f) 50th Assembly District- Josh Kurpies, Office of Assemblyman Richard Bloom
  - g) 25<sup>th</sup> Senatorial District, Vickere Murphy, District Representative, Office of Anthony Portantino
  - h) 3rd Supervisorial District, Fernando Morales, Office of Supervisor Sheila Kuehl
  - i) 26<sup>th</sup> Senate State District, Allison Towle, Office of Senator Ben Allen
  - j) 24<sup>th</sup> Senate State District, Baydsar Thomasian, Office of Senator Maria Elena Durazo
  - k) Neighborhood Prosecutor, Hollywood Division, Ethan Weaver
  - l) Department of Neighborhood Empowerment, Lorenzo Briceno
  - m) Los Angeles Department of Recreation and Parks, Joe Salaices
  - n) Hollywood Bowl/Stratiscope, Angela Babcock
  - o) LAPD
  - p) LAFD
  - q) LADWP
  - r) LADOT
5. **President’s Report (Anastasia Mann)**
  - a) Treasurer Position Election  
Candidates:  
Anne Enna  
Shawn Lavi  
Jim Sarantinos  
Matt Shichtman
  - b) Road to 2020 Census Presentation by Fred Mariscal, Community Partnership & Engagement Program, LA Regional Census Center
  - c) Southeast Valley Community Plan Update by Miles Orr, Planning Assistant LA Department of Planning
  - d) Hollywood Bowl Traffic Advisory Committee-update- Brief discussion on issues re: major Bowl events, Hollywood Blvd closures, Bowl vendors, decibel levels, etc. Proposed joint area/issue committee meeting prior to Sept. HHWNC board meeting. Possible Ad Hoc appointment
  - e) Sunset/Martel Homeless Encampment -Report on CD4 Meeting with David Ryu & Staff; Residents & Area 7, Infrastructure, Environment & Public Safety Chairs
  - f) By Law Review Ad Hoc. Committee General Update on boundary & area maps
  - g) Hollywood Community Police Station Night Out Against Crime  
Tuesday, August 6, 2019 5-9pm Franklin Village (1917 N. Bronson Ave.)

h) Confirm next meeting date: September 18, 2019 (Dark in August)

**6. First Vice-President's Report (Orrin Feldman)**

a) 1327 N. Fuller Avenue

Last Summer, Miles Hass filed an application on behalf of Breakform Design to ask the City's Planning Department to (i) approve the demolition of the existing house on this site, and (ii) subdivide the lot in order to build a new small subdivision of 5-four story units. The first of the four stories would include garages for each unit. The proposed design includes balconies on the second and fourth floors. Roof decks (on the fifth floor) are requested for each unit.

No guest parking would be provided.

Several trees would need to be removed for the proposed project to be built.

The Planning Department's case no. is VV-82217-SL. The CA CEQA no. is ENV-2018-3805.

The City's Planning Department held a scheduled a public hearing for 9:30 a.m. on July 10, 2019, at LA City Hall's Room 1070 to consider the application. The hearing officer agreed to keep the case file open for HHWNC's comments. So, this will be an opportunity for HHWNC's Board to hear from the applicant as well as any stakeholders about the proposed project, and to consider any recommendations and motions passed at HHWNC's PLUM Committee at its July 11, 2019 meeting.

**Possible Motion and Vote.**

**7. Treasurer's Report (Michael Meyer)**

a) Motion and Vote to approve the June Monthly Expenditures Report

**Motion:** The Board of the Hollywood Hills West NC approves the June 2019 Monthly Expenditure Report submitted by Treasurer Michael Meyer showing that the NC spent \$4,018.36 in June, had an outstanding commitment of \$8,467.11 to Friends of Gardner Elementary for security cameras and had net available funds of \$5,228.73 available at the end of June, which should be rolled over to FY 19/20. Expenditures in June included \$3,700 to Valley View Elementary School, \$218.36 in meeting expenses and \$100 for website fees.

**8. Second Vice President's Report (Jane Crockett)**

**9. Secretary's Report (Britta Engstrom)**

**10. Committee Reports**

a) **Transportation (Jeff Straebler)**

i. CicLAvia Presentation by Rachel Burke, CicLAvia Director of Production

b) **Area 6 (Mary Yarber)**

- i. Update on homeless encampment in Nichols Canyon catch basin: shed, brush, and trash have been removed; LAHSA met with campers to offer services.
- ii. Update on projects at Runyon Canyon: discussed at meeting of reps from Friends of Runyon Canyon, Councilman Ryu's office, Dept. of Rec & Parks, and HHWNC (Yarber and Masino)
- iii. Update on Wattles Gardens Fun Day

c) **Area 4 (Naomi Kobrin)**

- i. Status of demolished staircase on Glencoe Way

d) **Area 3 (Brian Dyer)**

- i. Board Reference Book. See attached budget for breakdown of costs associated with update of Board Reference book.

**Motion:** That the HHWNC approve budget of \$575.00 to update Board Reference book and distribute 1 to each of the 23 Board Members.

11. **Public Comments** – Comments from the public on agenda items and non-agenda items within the Board’s subject matter jurisdiction. Public comments are limited to 2 minutes per speaker.

12. **Adjournment**

Attachment for Agenda Item No. 10. d) i.  
HHWNC Board Notebook Estimate

Item	B&W/Color	Pages	Double Sided	Cost	Total Cost 22 Books
23 Notebooks					\$ 250.00
12 dividers for 23 notebooks					\$ 50.00
Article IX City Charter	B&W	5	Yes	\$ 0.50	\$ 11.50
RRO Cheat Sheet	B&W	5	Yes	\$ 0.50	\$ 11.50
Agenda Template	B&W	1	No	\$ 0.10	\$ 2.30
Meeting Checklist	B&W	1	No	\$ 0.10	\$ 2.30
Stakeholder Sign in sheet	B&W	1	No	\$ 0.10	\$ 2.30
Email sign-up	B&W	1	No	\$ 0.10	\$ 2.30
Stakeholder Comment Form	B&W	1	No	\$ 0.10	\$ 2.30
Post meeting checklist	B&W	1	No	\$ 0.10	\$ 2.30
Minutes template	B&W	1	No	\$ 0.10	\$ 2.30
Board Motion template & Instructions	B&W	3	Yes	\$ 0.30	\$ 6.90
Done Funding	B&W	5	No	\$ 0.50	\$ 11.50
DONE NPGs & CIPs	B&W	5	Yes	\$ 0.50	\$ 11.50
ZIMAS: How to find building permit	Color	4	Yes	\$ 0.40	\$ 9.20
Guide to county Assessor	B&W	4	Yes	\$ 0.40	\$ 9.20
Generalized Summary of Zoning Regulations	B&W	6	Yes	\$ 0.60	\$ 13.80
FAR cheat sheet City Planning document	B&W	2	Yes	\$ 0.20	\$ 4.60
Brown Act / Public Records act	B&W	25	Yes	\$ 2.50	\$ 57.50
HHWNC By laws	B&W	23	Yes	\$ 2.30	\$ 52.90
HHWNC By Laws (Area Map)	Color	1	Yes	\$ 0.10	\$ 2.30
HHWNC Area Maps	B&W	9	No	\$ 0.90	\$ 20.70
Guide to HHWNC.org buddy submissions	B&W	2	Yes	\$ 0.20	\$ 4.60
Guide to HHWNC.org buddy constant contact submissions	B&W	2	Yes	\$ 0.20	\$ 4.60
Board contact sheet	B&W	1	Yes	\$ 0.10	\$ 2.30
Important County and State contacts sheet.	B&W	1	Yes	\$ 0.10	\$ 2.30
Important contacts – blank, filled in by Board members		3	Yes	\$ 0.30	\$ 6.90
<b>Total pages/cost</b>		<b>113</b>			<b>\$ 559.90</b>