

CITY OF LOS ANGELES

CALIFORNIA

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HOLLYWOOD HILLS WEST NEIGHBORHOOD COUNCIL

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HOLLYWOOD HILLS WEST NEIGHBORHOOD COUNCIL BOARD MEETING MINUTES

July 18, 2018

6:00 pm

**Will and Ariel Durant Library Branch
7140 Sunset Blvd, Los Angeles, CA 90046**

1. **Call to order by President, Anastasia Mann**
2. **Roll Call by Secretary Kathy Bañuelos. Quorum established with 15. Oren, Richard, Brian, Suzanne, Barbara, and Jon were absent. Emily arrived late.**
3. **Minutes approved as amended by a 14-0 vote. Barbara and Kathy not voting.**
4. **Public Official Reports**
 - a) **CD13 – Dan Halden, Office of Councilman Mitch O’Farrell – Dan provided an update regarding the second scrambled crosswalk on Hollywood Blvd and on improvements to Smith Park.**
 - b) **CD4 –Field Deputy, Alice Roth, Office of Councilmember David Ryu – Alice reported on the pipeline project in Whitley Heights, update on tour buses, and mural restorations in the Odin tunnel.**
 - c) **43rd Assembly District, Seamus Garrity from the Office of Assemblymember Laura Friedman – Seamus made an announcement regarding an upcoming coffee meeting with the Assemblymember and provided a status report on legislation.**
 - d) **3rd Supervisorial District, Fernando Morales, Office of Supervisor Sheila Kuehl – Fernando provided an update on hate crimes legislation, Measure H funding, safe parking programs and housing for seniors.**
 - e) **LAPD – Officer Dominguez, new SLO, provided a report on public safety in the area.**
5. **President’s Report (Anastasia Mann)**
 - a) **David Ryu Motion re: Neighborhood Councils (see attached).**

Motion: To approve and support Neighborhood Council City System Reforms document by item with comments (with the exception of 1).

Barbara made the motion, seconded by Orrin. Motion approved 15-0.

- b) Approval of self-assessment form for DONE Report & discussion re: relevance: Jane Crockett, Michael Meyer. **Patty made the motion, seconded by Barbara. Form approved by 16-0 vote.**
- c) Community Business:
 - i. Hollywood Bowl Advisory-Pilot program (see Transportation/Traffic Report)
 - ii. Film LA- **Arturo with Film LA reported on current filming activities.**
 - iii. DOT-re: Tour Bus restricted streets-update
 - iv. Filming-Boss Production Location Supervisor for Quentin Tarantino Film currently filming in Hollywood
 - v. **Anastasia made announcements re National Night Out, Tuesday August 7th**
 - i.) Hollywood National Night Out, 5:00-8:00pm at the Hollywood Community Police Station on 1358 N. Wilcox Ave.
 - ii.) Cahuenga Pass 3rd Annual National Night Out, 4:00-8:00pm at El Paseo de Cahuenga Park, free parking at the Panasonic Building adjacent.
- d) Confirm next meeting date: September 19, 2018 (HHWNC dark in August) September 19th is Yom Kippur-change meeting date. **Anastasia will poll the board members on new date.**

6. First Vice-President's Report (Orrin Feldman)

- a) **Orrin provided an update on the Odin mural restorations and the MDRB.**
- b) Electric Owl Restaurant at 1451 N. Gardner Street has applied to the City's Planning Department to confirm the original conditional use permit to allow the restaurant to sell a full line of alcoholic beverages for on site consumption. The Planning Department's case no. is ZA-2012-2019-CUB-CU-PA1. The CA CEQA no. is ENV-2018-374-CE. The department held a public hearing on the application on June 5, 2018, and the department is holding their case file open to hear from HHWNC.

Motion: HHWNC supports the Electric Owl Restaurant's application to confirm its original conditional use permit.

Orrin made the motion, seconded by Barbara. Motion approved by 16-0

- c) 3780 Cahuenga Blvd. in HHWNC's Area 2 is the site of a Chevron gas station. First Element Fuel, Inc. has applied to the City's planning department for approval to add a hydrogen refueling dispenser along with other supporting equipment to the gas station. The Planning Department's case no. is DIR-2018-2994. No public hearing date has (yet) been set.

Motion: HHWNC supports First Element Fuel, Inc's application to add a hydrogen refueling dispenser and other supporting equipment to the Chevron gas station.

Orrin made the motion, seconded by Danielle. Motion approved by 16-0.

7. **Treasurer's Report (Michael Meyer)**

- a) Motion and Vote to approve monthly expenditures reports. **Jane motioned, seconded by Barbara. Motion approved by 16-0.**
- b) Approve reimbursement of Anastasia Mann for Microsoft email services due to problems with the HHWNC credit card. Michael motioned, seconded by Kathy. **Motion approved 16-0.**
- c) Approve Funding request forms and reimbursements for Serra. **Michael motioned, seconded by Kathy. Motion approved 15-0.**

8. **Second Vice President's Report (Jane Crockett) – Jane made an announcement regarding the proposal for a public bank for Los Angeles.**

9. **Secretary's Report (Kathy Bañuelos) – Kathy announced that we will not be able to order new business cards until our outstanding invoices to the City print shop are paid. Michael reported that the invoices were rejected because they were from the last fiscal year and were returned to the city clerk.**

10. **Committee Reports**

a) **Transportation (Danielle Mead) – moved up to Community Business**

i. **Pilot Plan to Close Camrose/Milner During Bowl Events**

In an effort to ease cut-through traffic by mobile app and ride share users, the Hollywood Bowl in cooperation with LA City Officials, will implement pilot street closures taking place on July 18th, August 5th, August 9th, and September 10th. Closures will be in place between 5pm and 10pm. Closures include Camrose at Highland and Milner at Highland. During the full closure of these two segments, all traffic (excluding emergency vehicles) will be restricted in/out of Camrose and Milner at Highland, including residents. Area residents will need to enter their neighborhoods from Franklin Ave (or other entry points). Several alternative entry points into the neighborhoods will be staffed, and signage will be posted indicating "NO ACCESS TO HIGHLAND AVE, LOCAL ACCESS ONLY".

The pilot plan was proposed by Councilmember David Ryu (CD13) and approved by the LA City Council on July 3, 2018. Angela Babcock of Stratiscope (on behalf of LA Philharmonic) will be in attendance to provide additional information on this pilot plan, answer questions and hear community feedback.

Angela Babcock provided comments and reported that WAZE is no longer listing streets as cut-through options when they are reported as closed. Danielle asked what methodologies are being used to determine if the pilot program works. Matt asked about the long-term plans to address traffic on Highland.

ii. **Announcement re Working Group to Address Events and Street Closures**

Recently, the number of events and street closures in the Hollywood area has resulted in a large amount of stakeholder emails to HHWNC board members. Residents do not

feel their concerns about traffic, parking, emergency response times and overall quality of life impacts are being heard or addressed. The large number of events scheduled around the weekend of June 23/24 and a new pilot program to close streets near the Hollywood Bowl during events have made clear that a new committee is needed to address these issues.

Therefore, the Transportation Committee will establish a subcommittee to focus specifically on events, street closures, traffic and other impacts. The committee's objective will be to act as a clearinghouse for event-related information and community response, including 1) notifying stakeholders of events, 2) gathering feedback from residents and 3) providing ongoing recommendations and proposals for mitigating impacts to all involved agencies and venues. The first meeting of this new subcommittee will be held in the next few weeks. Any residents interested in joining the committee should email the Transportation Chair at transportationchair@hhwnc.org.

iii. **Email Marketing Assistant**

Though individual board members are able to post their own agendas and minutes on the website, only a few are able to send emails to our stakeholder lists. This is problematic for a number of reasons. No one is tracking all the emails sent to stakeholders to ensure we aren't emailing them too frequently (or sending duplicate messages). Our emails don't have a standard format or design, which makes us look less professional. It also puts all the responsibility for email communications on a few people, meaning that emails may not always be sent in a timely manner in accordance with Brown Act requirements.

Motion: HHWNC will investigate the feasibility of hiring a part-time email marketing assistant to manage outbound stakeholder emails for all board members.

Danielle motioned, Jeffery seconded. Motion approved by 16-0.

b) **Parks & Open Spaces – Announcements (Jeffery Masino)**

- i. Next Meeting: August 23rd
 - i.) Tree status in Runyon (trimming, dead areas etc.)
 - ii.) Signage-wooden signs vs. metal. Patty is working with RAP.
 - iii.) New property owner possible request re: horseback riding in Runyon
 - iv.) Other: to be including in committee meeting agenda (unknown at this time)

c) **Area 8 & Emergency Preparedness Committee Chair Update (Serra Aladag)**

- i. In collaboration with Red Cross Ambassador Kristin Sales, the Emergency Preparedness Committee has calendared a Map Your Neighborhood Leadership Training for Tuesday, July 31st from 6pm to 8pm at Will and Ariel Durant Library. Separate CERT trainings will soon follow.

11. Public Comments – Announcements from the public regarding Coalition to Preserve LA work days and the Haiti International Film Festival on 8/18/18.

12. **Old Business - none**

13. **New Business - none**

14. **Adjournment at 7:53 pm.**