

CITY OF LOS ANGELES

CALIFORNIA



HOLLYWOOD HILLS WEST NEIGHBORHOOD COUNCIL OFFICERS

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STUART ROSS

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JANE CROCKETT

SECRETARY
DARNELL TYLER

TREASURER
MATT SHICHTMAN

HOLLYWOOD HILLS WEST NEIGHBORHOOD COUNCIL

C/O Department of Neighborhood
Empowerment
3516 N. Broadway
Los Angeles, CA 90031

TELEPHONE: (213) 485-1588
FAX: (213) 485-1836
Toll Free 1 (866) LA HELPS

HOLLYWOOD HILLS WEST NEIGHBORHOOD COUNCIL BOARD MEETING January 18, 2023 6:00 pm

Zoom Meeting Link <https://us02web.zoom.us/j/84774103791>

Meeting ID: 847 7410 3791

Phone Dial in: +1-669-900-6833 Code: 847 7410 3791

In conformity with the September 16, 2021, Enactment of California Assembly Bill 361 (Rivas) and due to concerns over COVID-19, the Hollywood Hills West Neighborhood Council meeting will be conducted entirely with a call-in option or internet-based service option.

Every person wishing to address the Neighborhood Council must dial (669) 900-6833 and enter 847 7410 3791 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

The public is requested to dial *9 or use the Raise Hand option, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Press *6 to unmute yourself after you have been called on. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. Agenda is posted for public review: on bulletin boards at the Durant Library Branch, Community Center, 11243 Empowerment Blvd, Los Angeles, and electronically on the Hollywood Hills West Neighborhood Council website www.hhwnc.org and on the Department Of Neighborhood Empowerment, www.empowerla.org. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website at www.hhwnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary at secretary@hhwnc.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 200 N. Spring Street Los Angeles, CA 90012 and at our website: www.empowerla.org or at the scheduled meeting. In

addition, if you would like a copy of any record related to an item on the agenda, please contact the Department of Neighborhood Empowerment at (213) 978-1551 or email: NCsupport@lacity.org

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

ALL ITEMS LISTED ON THIS AGENDA ARE SUBJECT TO: POSSIBLE ACTION, INCLUDING A BOARD MOTION AND VOTING ON THE MOTION.

PROCESS FOR RECONSIDERATION: The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a Proposed Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.

Agenda

1. Call to order by President Anastasia Mann

2. Roll Call by Secretary, Darnell Tyler

Board Members are required to notify when arriving late or leaving meetings early.

3. Approval of November 16, 2022, Minutes

4. President's Report by President Anastasia Mann

- a) SPECIAL GUEST: Beth Pratt, Regional Executive Director, National Wildlife Federation** P-22 & Wildlife Study and Preservation, Santa Monica Mountains & Hollywood Hills. Note: P-22 Memorial Feb 4th SOLD OUT. Streaming TBA. prattb@nwf.org
- b) Serapia Kim, Representing Mayor Karen Bass** (serapia.kim@lacity.org): Presentation of Mayor's actions, goals and progress to date with input from stakeholders regarding issues within our community including homelessness and crime.
- c) LADWP:** Presentation by Michael Ventra, Sr. Public Relations Specialist Corporate Strategy & Communications. LADWP representatives will discuss the Toluca-Hollywood 1 Project, which will upgrade an approximately 1.8 mile portion of underground transmission line that runs from Nichols Canyon Terminal Tower to the Hollywood Receiving Station. (Romaine & Poinsettia). michael.ventre@ladwp.com
- d) Invited:** LA County Supervisor District 3 Lindsey Horwath
- e) Invited:** CD13 Councilmember Hugo Martínez-Soto. HHWNC Acting Deputy, Hector Vega (Hector.Vega@lacity.org). Currently interviewing for staff positions. Hector is available to assist HHWNC.

- f) **LAPD “Battle of the Badges”** Thursday, January 19th, 9am to 3pm in the Hollywood Community Center, 6501 Fountain Ave.
<https://www.hhwnc.org/event/battle-of-the-badges-blood-drive-thursday-jan-19th-from-9am-3pm/>
- g) **Next HHWNC Board Meeting:** HHWNC is DARK in December. Next Meeting will be Wednesday, February 15, 2023

5. Public Official Reports

NOTE: Officials each allocated 3 minutes to address the Board and Stakeholders; however, no discussion or Q&A will be allowed due enforcement of Brown Act Restrictions. **Contact info is provided for Board Member and Public to contact with questions.**

- a) CD4 – Jorge Plascencia (Jorge.plascencia@lacity.org) & Mehmet Berker (Mehmet.berker@lacity.org), Josef Siroky (josef.siroky@lacity.org)
Office of Councilmember Nithya Raman
- b) CD13 – Hector Vega (Hector.Vega@lacity.org) Office of Councilmember Hugo Soto-Martinez
- c) CD2 – Lorraine Diaz, Office of Councilmember Paul Krekorian (Lorraine.Diaz@lacity.org); Sahag Yedalian (sahag.yedalian@lacity.org), Tiffany Zeytounian (tiffany.zeytounian@lacity.org)
- d) Mayor’s Office, Central Area NC Rep, Serepia Kim (Serapia.kim@lacity.org); Angie Aramayo (angie.aramayo@lacity.org)
- e) LAPD –Hollywood, Captain Raymond (Ray) Valois (30129@lapd.online); Hwd Hills, SLO Ralph Sanchez (30735@lapd.online); Hwd Ent, Officer Brian White (38074@lapd.online); Hwd Flats, SLO Brian Oliver (37349@lapd.online); NoHo, Officer Kurtis Delbar (38887@lapd.online) Officer Smith (33751@lapd.online); Lt. Shon Wells (31394@lapd.lacity.org)
- f) Neighborhood Prosecutor, Hollywood Division, Anthony King, (Anthony.king@lacity.org)
West Bureau Neighborhood Prosecutor, Ethan Weaver (Ethan.weaver@lacity.org)
- g) LAFD – Chief Richard Fields (Richard.Fields@lacity.org), Asst Chief Dean Zipperman (dean.zipperman@lacity.org)
- h) LADOT – Bhuvan Bajaj (bhuvan.bajaj@lacity.org), Brian Gallagher (brian.gallagher@lacity.org)
- i) LADWP – Michael Ventre (michael.ventre@ladwp.com), Senior Public Relations Specialist
- j) 5th Supervisorial District – Jason Maruca, Deputy (JMaruca@bos.lacounty.gov); Office of Supervisor Kathryn Barger, District 5 (kathryn@bos.lacounty.gov)
- k) 3rd Supervisorial District - Office of Supervisor Lindsey Horvath (Lindsey@bos.lacounty.gov)
- l) 43rd Assembly District, Seamus Garrity (seamus.garrity@asm.ca.gov), Office of Assemblymember Laura Friedman
- m) 24th Senate State District, Baydsar Thomasian (baydsar.thomasian@sen.ca.gov), Office of Senator Maria Elena Durazo
- n) 25th Senate State District, Declan Floyd (declan.floyd@sen.ca.gov, District Representative, Office of Anthony Portantino
- o) 28th Congressional District, Michael Aguilera-Gaudette (michael.aguilera@mail.house.gov), Office of Congressman Adam Schiff
- p) Department of Neighborhood Empowerment, Dina Andrews (dina.andrews@lacity.org)
- q) Los Angeles Department of Recreation and Parks, Stefanie Smith (Stefanie.Smith@lacity.org), Joe Losorelli (joe.losorelli@lacity.org), Sean Hinton (Sean.Hinton@lacity.org)
- r) Will & Ariel Durant Branch Library, Jacqueline Welsh (jacqueline.welsh@lapl.org)
- s) Hollywood Bowl/Stratiscopes, John Bwarie (HollywoodBowl@stratiscopes.com)

6. First Vice-President's / PLUM Chair Report (Stuart Ross)

- a) Discussion of PLUM meeting on 1/11/23 regarding Pace Joint, 7860 Sunset.
 - i. PLUM Update of meeting on Weds. Jan. 11. Pace Joint Applicant amended their request from a full line of alcoholic beverages to beer and wine due to neighborhood opposition.
 - ii. The committee voted 6 to 0 in favor of support. Therefore PLUM requests the following motion to the Board:

Motion: HHWNC supports the PLUM Committee request to support the Pace Joint application for Beer and Wine service from 8 am to midnight and back Patio closing at 10 pm.

Patrick Panzarello / PatrickPanzarello@gmail.com
Sanford Gendel / wowrainbow07@gmail.com

7. Second Vice President's Report (Jane Crockett)

- a) HHWNC Election 2023 reminder
 - i. Candidate applications are open for all positions on the NC board till 02/14/2023
 - ii. For more information on the HHWNC's 2023 election please visit:
[EmpowerLA.org/elections](https://empowerla.org/elections)
 - iii. Council District representatives please help us spread the word by adding the attached elections flyers to your monthly newsletters

<https://clerk.lacity.org/clerk-services/elections/nc-elections>

8. Secretary's Report (Darnell Tyler)

- a) Discussion of Agenda Item Submission process
 - i. Prior to call for agenda items
 - ii. Items to be submitted when request for submissions
 - iii. Use Agenda Submission form.
 - iv. Send Agenda items as a separate e-mail and not within a string.

9. Treasurer's Report (Matt Shichtman)

- a) Board Member Reimbursements – None
- b) Approve Monthly Expenditure Report(s)

Motion: The Board of the Hollywood Hills West NC approves the November 2022 and December, Monthly Expenditure Report submitted by Treasurer Matt Shichtman

- c) Update and discussion of NC inventory and storage situation, including possible Motion to allocate funds for an HHWNC storage solution.

d) Approve allocation of FY2021-FY2022 Rollover Funds

Motion: The Board of the Hollywood Hills West NC approves the revised FY2022-2023 budget, including the allocation of \$10k in rollover funds from FY2021-2022, as submitted by Treasurer Matt Shichtman.

10. Issue Committees Reports

a) Public Safety Chair (Paul Jenkins)

- i. **Presentation by Arminé Sargsyan of the California Department of Insurance. Safer from Wildfires in 1 2 3. Learn simple ways to protect your home and meet requirements to qualify for insurance discounts.** See the attached Safer from Wildfires in 1 2 3 one-page introduction.
- ii. Los Angeles Fire Safety Council. Meeting on Thursday, January 19th - 7 pm to 8:30 pm. It will meet every 3rd Thursday of the month. This will help you organize your neighborhood and possibly with your insurance policy. See the attached flyer.

<https://www.hhwnc.org/event/fire-safety-event/2022-11-17/mysafela.org/wildfire>

b) Transportation Committee Report (Kyrstin Munson)

- i. **Update-** Hollywood Bowl Traffic Mitigation- Milner and Camrose Closure Upcoming Survey & Committee Meeting: Save the date for Monday, Feb 27th for Transportation Committee meeting to discuss the Milner & Camrose Street closure during peak traffic events where we will take a community vote on whether to update the closure schedule at this neighborhood intersection.

Many residents have expressed frustration over these closures & want to remove the closures. Many residents haven't spoken up if they prefer the closures. Gibson traffic study advises these street closures are providing support to nearby residents in protecting from unwanted through traffic and parking on heaviest nights. Overall- we need an updated steer from the residents impacted most.

Stay tuned to the Transportation page of HHWNC & subscribe to Transportation updates to take the upcoming survey for the closure. Survey will be posted for approximately 7 weeks to allow for enough time for public comment. Survey details & committee meeting results will be shared directly with Stratiscope to support updates in traffic planning.

- ii. **Update-** LADOT Ventura- Cahuenga BLD Traffic Survey: New Survey created by LADOT & City Department of Planning has been posted on HHWNC Transport Page. LADOT is planning their budget and need your input on where to focus to improve this stretch for commuters. Not only can your ideas help solidify interests for funding these projects, you can win a raffle price for sharing your thoughts.

<https://docs.google.com/forms/d/e/1FAIpQLSfM0KdeC7VCLdJoGRyoQwsmufMSPnwMuWn55piQL8xanqwZsQ/viewform>

c) Community Outreach: (Chris Wintrode)

- i. **Neighborhood Purpose Grant:** \$5,000 request from Operation Blankets of Love to make educational coloring activity workbooks to educate youth in the HHWNC area about animal care. This is a nonprofit that provides food, aid and comfort supplies to animal shelters and rescue groups in California, Mexico, China, Puerto Rico and across the U.S.

Motion: HHWNC approves the Neighborhood Purpose Grant in the amount of \$5,000 for Operation Blankets of Love to make educational coloring activity workbooks to educate youth in the HHWNC area about animal care.

- ii. **Neighborhood Purpose Grant:** \$5,000 request from Hamburger Home d/b/a Aviva Family and Children's Services to perform landscape maintenance and tree trimming at Wallis House which houses homeless in the HHWNC community. This is a non profit that runs a 42-bed residence for women and their children experiencing homelessness. Wallis House provides women and their children a place to call home while giving them skills and support to live an independent future.

Motion: HHWNC approves the Neighborhood Purpose Grant in the amount of \$5,000 for Hamburger Home d/b/a Aviva Family and Children's Services to perform landscape maintenance and tree trimming at Wallis House which houses homeless in the HHWNC community.

11. Area Committees Reports

a) AREA 5 Chair, Charles Coker

- i. **Neighborhood Purpose Grant:** Consideration of NPG submitted by the Outpost Neighborhood Assoc. for \$5000 contribution toward funding of additional traffic islands. Primary funding, \$35,000 from ONA to possibly be matched by LA Phil for traffic mitigation.

Presentation: ONA President Andrea Falco and Treasurer David Bain will present

12. General Public Comment on Non-Agenda Items – Comments from the public on non-agenda items within the Board's subject matter jurisdiction. No discussion allowed. Public comments are limited to 2 minutes per speaker.

13. Adjournment



**American
Red Cross**



BATTLE OF THE BADGES

Respond to the call. Give blood.

LAPD Hollywood Battle of the Badges Blood Drive

Place: Community Room
6501 Fountain Ave
Hollywood, CA 90028

**Thursday, January 19, 2023
9:00 a.m. to 3:00 p.m.**

Saves lives and discover your blood type - please give blood!

To schedule your life-saving appointment, please visit RedCrossBlood.org and use our sponsor code: BOB23 or contact Officer Brett Cohen at (424) 215-4754 or 40760@lapd.online



Streamline your donation experience and save up to 15 minutes by visiting RedCrossBlood.org/RapidPass to



RUN FOR OFFICE

on your
**Neighborhood
Council**

Apply by 02/14/23

for the election on 04/30/23



Learn more <http://EmpowerLA.org/elections>

VOTE YOUR VOICE



2023 NEIGHBORHOOD COUNCIL ELECTION

Vote-By-Mail or In-Person

Sunday, April 30, 2023

Vote-By-Mail Ballot Request

March 1 - April 11, 2023

Candidate Filing

December 31, 2022 - February 14, 2023

INFO: <http://EmpowerLA.org/elections>

VOTING AGE: 16+

VOTER VERIFICATION: Proof of Stakeholder Status



Safer from Wildfires in 1 2 3

Safer from Wildfires is an interagency partnership between Insurance Commissioner Ricardo Lara and the emergency response and readiness agencies in Governor Gavin Newsom's administration to protect lives, homes, and businesses by reducing wildfire risk.

With California experiencing devastating, climate change-intensified wildfires, homes and businesses need insurance they can rely on. Commissioner Lara is using every tool available to improve insurance for our communities. Drawing on the direct experience of first responders and the latest research on wildfires, the partnership created a consistent approach to reducing risk with a list of achievable and effective actions to help make existing homes and businesses safer from wildfires. The ultimate goal is protecting consumers by reducing wildfire risk in their communities, making insurance available and affordable for all Californians.

This "ground up" approach for wildfire resilience has three layers of protection — for the structure, the immediate surroundings, and the community — to prevent wildfires from catching and spreading to other homes and businesses in the neighborhood.



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES



Governor's Office of
Planning and Research



CALIFORNIA
Public Utilities Commission

Commissioner Lara is working to increase available incentives for wildfire safety. To view the list of insurance companies currently offering discounts visit insurance.ca.gov.

1 Protecting the structure



- Class-A Fire rated roof
- Maintain a 5 foot ember-resistant zone around a home (including fencing within 5 feet)
- Noncombustible 6 inches at the bottom of exterior walls
- Ember and fire-resistant vents (See [Low-Cost Retrofit List](#) and Chapter 7A)
- Upgraded windows (Double paned or added shutters)
- Enclosed eaves

2 Protecting the immediate surroundings



- Cleared vegetation and debris from under decks
- Removal of combustible sheds and other outbuildings from the immediate surroundings of the home, to at least a distance of 30 feet
- Defensible space compliance (including trimming trees, removal of brush and debris from yard, and compliance with state law and local ordinances)

3 Working together as a community



- A community should have clearly defined boundary and a local risk assessment in consultation with the local fire district or state fire agency; an identified evacuation route, cleared of vegetative overgrowth, and evacuation plan contingencies; clear funding sources to implement community mitigation activities and meet clear risk reduction goals; and integrated and up-to-date local planning documents pertinent to community wildfire risk.
- Current examples include the Fire Risk Reduction Community designation under development by the Board of Forestry, Firewise USA communities in good standing, and Shelter-in-Place designations.

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Hollywood Hills West

SECTION I - APPLICANT INFORMATION

- 1a) Operation Blankets of Love 80-23-8786 CA 03/09
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 16911 San Fernando Mission #187 Granada Hills CA 91344
Organization Mailing Address City State Zip Code
- 1c) _____
Business Address (if different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Eileen Smulson 818-402-6586 obol@obol.info
Name Phone Email
- 2) **Type of Organization- Please select one:**
☐ Public School (not to include private schools) **or** ☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The Humane Education Learning Program (HELP) OBOL's innovative, solutions-driven humane education program HELP is one of the only humane education programs in California. Founder Eileen Smulson's first career was an elementary school teacher, so it was inevitable that her love of education would coincide with OBOL's mission.

Engaging youth, our HELP program outreaches directly into local public schools, youth groups, and community centers. OBOL presents a service-oriented curriculum that raises awareness of the plight of shelter animals and teaches attitudes and behaviors to reduce animal abuse, neglect, or abandonment.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Project Need: Our experience has taught us that scores of children will emerge from participating in HELP classes to become lifelong advocates for animal welfare. The program instills in youth a sense of responsibility to all animals, a responsibility they will honor their entire lives.

We teach children to be kind and to respect all animals and people. Humane education also teaches empathy, compassion, responsibility, anti-bullying, and teamwork. By incorporating these values into our lessons, we can end animal abuse and prevent pets from ending up in shelters.

Schools participating in the program host a collection drive for blankets and other comfort/aid pet items. This makes students feel like part of the solution to help shelter animals become more adoptable.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
N/A	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Humane education presentations in Hollywood Hills West to schools, youth groups	\$	\$5,000
and community centers to reach at least 3,000. It will help to defray the cost of the flyers, posters and	\$	\$
48 page coloring activity workbook, given to each person	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$5,000

10a) Start date: 3/1/22 10b) Date Funds Required: 3/1/22 10c) Expected Completion Date: 3/1/23
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☒ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Eileen Smulson

PRINT Name

Founder & CEO

Title

Eileen Smulson

Signature

12/3/22

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Susan Newman

PRINT Name

Board Secretary

Title

Susan Newman

Signature

12/3/22

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



**City of Los Angeles
Office of the City Clerk
Neighborhood Council Funding Program**



Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A "Project Completion Report" template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

Neighborhood Council Funding Program**APPLICATION for Neighborhood Purposes Grant (NPG)**

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Hollywood Hills West Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) Hamburger Home d/b/a Aviva Family and Children's Services 95-1693616 California 09/12/2006
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*
- 1b) 7120 Franklin Ave Los Angeles CA 90046
Organization Mailing Address *City* *State* *Zip Code*
- 1c) _____
Business Address (If different) *City* *State* *Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**
Adam M. Greewald, 323 876-0550 ext 1146, AGreenwald@aviva.org
Name *Phone* *Email*
- 2) **Type of Organization- Please select one:**
☐ Public School (not to include private schools) *or* ☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead *Attach IRS Determination Letter*
- N/A
- 3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION**4) Please describe the purpose and intent of the grant.**

The purpose of this grant is to fund a property maintenance project for which Aviva does not receive direct service/program related funding. Aviva owns two of the five facilities where we operate throughout Los Angeles County. In addition to owning our main campus at 7120 Franklin Avenue in Los Angeles where our administrative headquarters are located, Aviva also owns Wallis House, a historic property at 1701 Camino Palmero on the corner of Hollywood Blvd, in the Hollywood Hills West Neighborhood Council area. The project for which we respectfully request funding from the HHWNC is intended for Wallis House, where Aviva operates our interim supportive housing program.

Aviva is committed to maintaining the physical condition, functionality, security, and safety of its facilities.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

HISTORY & MISSION - Hamburger Home d/b/a Aviva Family and Children's Services (Aviva) is a nonprofit, non-sectarian 501(c)(3) organization. Aviva believes every child and every family in our Los Angeles community deserves the chance for a brighter future. We offer compassionate support, therapeutic services, and guidance to at-risk children and families.

Hamburger Home, known as Aviva Family and Children's Services since 2000, has focused on the needs of at-risk and underserved women and children since the agency's founding in 1915. For more than 107 years, Aviva has flourished based on our ability to address the urgent needs our clients face and the most pervasive issues in our communities. The organization has grown exponentially, and now serves 3,000 children and their caretakers, in turn impacting more than 6,400 client family and household members each year.

OUR CLIENTS, OUR COMMUNITIES - For several thousand children and families throughout Los Angeles

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	None - N/A	\$0	\$0
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Property Maintenance - Tree-Trimming	\$5,000	\$5,700
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$5,00010a) Start date: 2/1/23 10b) Date Funds Required: 3/1/23 10c) Expected Completion Date: 3/30/23
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes☒ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal **REQUIRED***Angela Miller

Chief Operating Officer

Angela Miller

12/12/2022

PRINT Name

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal **REQUIRED***Usha Murthy M.B.A., C.P.A.

Chief Financial Officer

Usha Murthy

12/12/2022

PRINT Name

Title

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Hollywood Hills West Neighborhood Council

SECTION I- APPLICANT INFORMATION

- 1a) Outpost Neighborhood Association 83-2513559 CA May 10, 2018
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 7119 West Sunset Blvd #560 Los Angeles CA 90046
Organization Mailing Address City State Zip Code
- 1c) _____
Business Address (if different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Andrea Falco 201-927-5902 pres@outpoststates.com
Name Phone Email
- 2) **Type of Organization- Please select one:**
☐ Public School (not to include private schools) or ☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead Attach IRS Determination Letter

- 3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.

The Outpost Neighborhood Association (non profit neighborhood group in Outpost Estates located in Hollywood Hills, Los Angeles) installed 5 traffic islands about 10 years ago that go in the center of our neighborhood street (Outpost Drive) at five intersections with plants in the middle to help slow traffic and beautify the neighborhood. They are currently installed at Outpost Drive and El Cerrito, Outpost Circle, and Castillian. We are looking to complete 3 new traffic islands on our neighborhood street in City of Los Angeles at Outpost Drive and La Presa, Chelan, and Mullholland.

- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The grant would go to the costs of installing the 3 new traffic islands. This includes the street work (excavation and concrete pour, irrigation lines, planting/landscape, re-striping, and the yield signs that go on either side of the islands). Designs and permits are all done (permits in process of being renewed since they expired during COVID-19). The traffic islands are on a public street and will benefit all people in Los Angeles by beautifying the area and helping calm traffic.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Traffic Flaggers	\$0	\$16,500
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Construction of Islands (demo, concrete pour, plumbing, signage, striping, asphalt replacement, surveyor, etc.)	\$0	\$124,220
Landscaping and Irrigation System Install	\$5,000	\$8,780
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☒ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Outpost Neighborhood Association	\$35,000	\$35,000
Council District 4 For S33K Bond Waiver and S9K Inspection Fee Waiver	\$42,000	\$42,000
Fundraising	\$109,500	\$109,500

9) What is the TOTAL amount of the grant funding requested with this application: \$5,000.00

10a) Start date: 02/01/23 10b) Date Funds Required: 02/01/23 10c) Expected Completion Date: 03/01/23

(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No ☒ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Charlie Cocker	Member of Outpost Neighborhood Association
Chris Wintode	Member of Outpost Neighborhood Association
Anastasia Mann	Lives in Outpost Estates

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☒ Yes ☐ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Andrea Falco

President

PRINT Name

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Martin Keleti

Secretary

PRINT Name

Title

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



November 9, 2022

Chris Wintrode
Outpost Drive
Los Angeles, CA 91105

Dear Chris Wintrode

Reference: Install Traffic Islands at 3 sites along Outpost Drive, Los Angeles, CA

Prime Contractor (Offeror)
JF Engineering, Inc.
Joe Flores, President
[Jflores@JFEngineering.com](mailto:jflores@JFEngineering.com)
1539 E Grand Ave
Pomona, CA 91766

Phone: 909-622-9333
Fax: 909-622-9330
Cell: 909-721-7698

As General Contractor (Offeror), JF Engineering, Inc. (JFE) is pleased to provide Mr Chris Wintrode the enclosed proposal for the aforementioned task order. The following provides information needed for any questions:

JF Engineering, Inc. agrees to all the terms, conditions and provisions included in the Request for Proposal (RFP) and agrees to furnish any and all items upon which prices are offered at the price set opposite each item.

We take great pleasure in presenting the following documents for the above referenced RFP:

- Pricing Proposal

This proposal includes data that shall not be disclosed outside the offerer and shall not be duplicated, used, or disclosed—in whole or in part—for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of—or in connection with—the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction.

We appreciate the opportunity to submit revisions/clarifications to this proposal for your consideration. All responses to this proposal shall be directed to Joe Flores, President. We thank you for this opportunity to submit our pricing proposal information for your RFP. The information contained in this document is accurate and true to the best of our knowledge. If you require any additional information, please do not hesitate to contact us. JFE's DUNS Number is 624006248, CAGE Code is 4VKL5 and our TIN # is 86-1072476.

Sincerely,

Joe Flores, President
JF Engineering, Inc.



1539 E Grand Ave, Pomona, CA 91766
O: (909) 622-9333 F: (909) 622-9330

Scope of Work;

The pricing proposal presented here represents all cost for labor, equipment and material associated with the Installation of the 3 separate traffic islands along Outpost Drive. Plans used for this proposal were provided and created by KPFF dated 10/1/19. All pricing proposal has been broken down below. Traffic control plan has not been created so that pricing is excluded from this proposal. We will handle this as a separate add on cost to this proposal. We expect to be on site at least 15 days. And traffic control flag men will need to be added as well. See below.

Pricing

Pothole and locate utilities (if Required)		\$ 4,000.00
Sawcutting & Demolition		\$ 16,000.00
Site Prep and Form		\$ 10,500.00
Plumbing Connection and Install to Island (allow- ance since POC is unknown)		\$ 11,000.00
Concrete Pour and strip		\$ 16,500.00
Landscape and Irrigation system install		\$ 8,780.00
Sign and Stripping		\$ 13,200.00
Asphalt Replacement		\$ 41,270.00
Surveyor (allowance)		\$ 8,000.00
Mobilization and Clean up		\$ 3,750.00
TOTAL PROPOSAL		\$ 133,000.00

Direct Exclusions:

Permit and all items not listed above. Excludes traffic control and traffic control plan. May be added once plan is presented. Most likely (2) Flag man to be required for every day worked on site. To be handled separately on daily basis at \$1100 per day for both men. There is an approximately 12-15 working days expected.

General Exclusions:

GENERAL: Any item not specified in this proposal, including but not limited to: Permits, third party testing abatement (lead, mold, asbestos, and all others), extra footage, removal of obstructions, penetration of walls, electrical, or any labor, materials or modifications required by State or Federal code and/or law. Customer shall furnish and pay for, at their own expense, unless specified in this proposal, all taxes, permits, and license fees required to legally perform the repair work in accordance with this Proposal. Customer agrees to accept responsibility for all conditions and/or circumstances that are encountered at the job site, including but not limited to: 1) Concealed physical conditions, 2) Unknown physical condition of an unusual nature, which differ materially from that which is visually ascertained, and/or 3) Any repair and/or service necessary to complete the scope of work. 4) Any additional work required in order to pass duct testing and/or permit inspection sign off is excluded from this proposal. Survey provided by General Contractor.



1539 E Grand Ave, Pomona, CA 91766
O: (909) 622-9333 F: (909) 622-9330

Terms;

If this proposal is accepted, it is to be incorporated as an exhibit to the Contract or purchase order. A signed purchase order, or subcontract is required prior to commencement of any work associated with this proposal. A baseline schedule, complete set of plans and specs (including special provisions) will be provided with the subcontract agreement if available.

Proposal assumes normal work periods of Monday thru Friday 7am to 5pm.

All changes to the original scope of work or proposed extra work must be directed by the Contractor in writing prior to JFE performing this work. No extra work or additional work will be performed without written authorization.

Any required Surveyor, Engineering, Design, Permits, Licenses or Applications, and the like to be provided by the Prime, or Owner.

If the Prime Contractor requires a bond, the Prime Contractor shall pay for the cost of the bond. JF Engineering, Inc. bond rate is 2%. JFE carries \$3,000,000.00 of aggregate insurance coverage only. Additional coverage's required by the Prime to be paid by the Prime.

For the purpose of this Subcontract Quotation one (1) move-in is considered to be a period of consecutive eight (8) hour days of continuous work, not including weekends and holidays. Any discontinuities in this period, other than weekends and holidays, or for our own convenience, will be charged as an additional move-in at the Addition move-in charge stated below.

ACCEPTANCE: The above proposal, including Scope of Work, Procedures and Terms and Conditions is hereby accepted. JF ENGINEERING, Inc. is authorized to proceed with the work as specified.

Accepted By:

Authorized Signature

Company Name

Printed Name & Title

Date



1539 E Grand Ave, Pomona, CA 91766
O: (909) 622-9333 F: (909) 622-9330

Form **1023-EZ**

(Rev. October 2018)

Department of the Treasury
Internal Revenue Service**Streamlined Application for Recognition of Exemption
Under Section 501(c)(3) of the Internal Revenue Code**

Do not enter Social Security numbers on this form as it will be made public.

Information about Form 1023-EZ and its separate instructions is at www.irs.gov/form1023

OMB No. 1545-0056

Note: If exempt status is approved,
this application will be open for
public inspection.

☒ **Check this box to attest that you have completed the Form 1023-EZ Eligibility Worksheet in the current instructions, are eligible to apply for exemption using Form 1023-EZ, and have read and understand the requirements to be exempt under section 501(c)(3).**

Have your annual gross receipts exceeded \$50,000 in any of the past 3 years and/or do you project that your annual gross receipts will exceed \$50,000 in any of the next 3 years? If yes, stop. Do not file Form 1023-EZ. See Instructions. ☐ Yes ☒ No

Do you have total assets the fair market value of which is in excess of \$250,000? If yes, stop. Do not file Form 1023-EZ. See Instructions. ☐ Yes ☒ No

Part I Identification of Applicant

1a Full Name of Organization OUTPOST NEIGHBORHOOD ASSOCIATION		b Care Of Name (if applicable)	
c Mailing Address (number, street, and room/suite). If a P.O. box, see instructions. 7119 WEST SUNSET BLVD NUM 560		d City LOS ANGELES	e State CA
2 Employer Identification Number 83-2513559		3 Month Tax Year Ends (MM) 12	f Zip code + 4 90046-4411
4 Person to Contact if More Information is Needed ARTHUR RIEMAN		5 Contact Telephone Number 818-623-9898	
6 Fax Number (optional) 818-286-1967		7 User Fee Submitted \$275.00	
8 List the names, titles, and mailing addresses of your officers, directors, and/or trustees. (If you have more than five, see instructions.)			
First Name: THOMAS		Last Name: DAVILA	
Title: PRESIDENT/CHAIR/DIRECTOR			
Street Address: 7119 WEST SUNSET BLVD NUM 560		City: LOS ANGELES	
State: CA		Zip code + 4: 90046-4411	
First Name: DAVID		Last Name: BAIN	
Title: TREASURER/DIRECTOR			
Street Address: 7119 WEST SUNSET BLVD NUM 560		City: LOS ANGELES	
State: CA		Zip code + 4: 90046-4411	
First Name: LAWRENCE		Last Name: LUCHTEL	
Title: SECRETARY/DIRECTOR			
Street Address: 7119 WEST SUNSET BLVD NUM 560		City: LOS ANGELES	
State: CA		Zip code + 4: 90046-4411	
First Name: JON		Last Name: COMER	
Title: DIRECTOR			
Street Address: 7119 WEST SUNSET BLVD NUM 560		City: LOS ANGELES	
State: CA		Zip code + 4: 90046-4411	
First Name: RAY		Last Name: SCHULDENFREI	
Title: DIRECTOR			
Street Address: 7119 WEST SUNSET BLVD NUM 560		City: LOS ANGELES	
State: CA		Zip code + 4: 90046-4411	
9a Organization's Website (if available):			
b Organization's Email (optional):			

Part II Organizational Structure

- 1** To file this form, you must be a corporation, an unincorporated association, or a trust. **Select the box** for the type of organization.
☒ Corporation ☐ Unincorporated association ☐ Trust
- 2** ☒ **Check this box** to attest that you have the organizing document necessary for the organizational structure indicated above.
(See the instructions for an explanation of **necessary organizing documents**.)
- 3** Date incorporated if a corporation, or formed if other than a corporation (MMDDYYYY): 05102018
- 4** State of Incorporation or other formation: California
- 5** Section 501(c)(3) requires that your organizing document must limit your purposes to one or more exempt purposes within section 501(c)(3).
☒ **Check this box** to attest that your organizing document contains this limitation.
- 6** Section 501(c)(3) requires that your organizing document must not expressly empower you to engage, otherwise than as an insubstantial part of your activities, in activities that in themselves are not in furtherance of one or more exempt purposes.
☒ **Check this box** to attest that your organizing document does not expressly empower you to engage, otherwise than as an insubstantial part of your activities, in activities that in themselves are not in furtherance of one or more exempt purposes.
- 7** Section 501(c)(3) requires that your organizing document must provide that upon dissolution, your remaining assets be used exclusively for section 501(c)(3) exempt purposes. Depending on your entity type and the state in which you are formed, this requirement may be satisfied by operation of state law.
☒ **Check this box** to attest that your organizing document contains the dissolution provision required under section 501(c)(3) or that you do not need an express dissolution provision in your organizing document because you rely on the operation of state law in the state in which you are formed for your dissolution provision.

Part III Your Specific Activities

1 Briefly describe the organization's mission or most significant activities (limit 250 characters)

To promote the public safety, community beautification and public enjoyment of the Outpost neighborhood, to lessen the burdens of government, and to educate the public with respect to the region's history and public safety.

2 Enter the appropriate 3-character NTEE Code that best describes your activities (See the instructions):

S20

3 To qualify for exemption as a section 501(c)(3) organization, you must be organized and operated exclusively to further one or more of the following purposes. By checking the box or boxes below, you attest that you are organized and operated exclusively to further the purposes indicated. **Check all that apply.**

- | | | |
|---|------------------------------------|---|
| <input checked="" type="checkbox"/> Charitable | <input type="checkbox"/> Religious | <input checked="" type="checkbox"/> Educational |
| <input type="checkbox"/> Scientific | <input type="checkbox"/> Literary | <input type="checkbox"/> Testing for public safety |
| <input type="checkbox"/> To foster national or international amateur sports competition | | <input type="checkbox"/> Prevention of cruelty to children or animals |

4 To qualify for exemption as a section 501(c)(3) organization, you must:

- ☐ Refrain from supporting or opposing candidates in political campaigns in any way.
- ☐ Ensure that your net earnings do not inure in whole or in part to the benefit of private shareholders or individuals (that is, board members, officers, key management employees, or other insiders).
- ☐ Not further non-exempt purposes (such as purposes that benefit private interests) more than insubstantially.
- ☐ Not be organized or operated for the primary purpose of conducting a trade or business that is not related to your exempt purpose(s).
- ☐ Not devote more than an insubstantial part of your activities attempting to influence legislation or, if you made a section 501(h) election, not normally make expenditures in excess of expenditure limitations outlined in section 501(h).
- ☐ Not provide commercial-type insurance as a substantial part of your activities.

☒ **Check this box** to attest that you have not conducted and will not conduct activities that violate these prohibitions and restrictions.

- | | | |
|---|--------------------------------------|-------------------------------------|
| 5 Do you or will you attempt to influence legislation? (If yes, consider filing Form 5768. See the instructions for more details.) | <input checked="" type="radio"/> Yes | <input type="radio"/> No |
| 6 Do you or will you pay compensation to any of your officers, directors, or trustees? (Refer to the instructions for a definition of compensation .) | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| 7 Do you or will you donate funds to or pay expenses for individual(s)? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| 8 Do you or will you conduct activities or provide grants or other assistance to individual(s) or organization(s) outside the United States? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| 9 Do you or will you engage in financial transactions (for example, loans, payments, rents, etc.) with any of your officers, directors, or trustees, or any entities they own or control? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| 10 Do you or will you have unrelated business gross income of \$1,000 or more during a tax year? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| 11 Do you or will you operate bingo or other gaming activities? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| 12 Do you or will you provide disaster relief? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |

Part IV Foundation Classification

Part IV is designed to classify you as an organization that is either a private foundation or a public charity. Public charity status is a more favorable tax status than private foundation status.

- 1 Are you applying for recognition as a church, school, or hospital (described in section 170(b)(1)(A)(i), (ii), or (iii) of the Internal Revenue Code)? If yes, stop. Do not file Form 1023-EZ. See Instructions ☐ Yes ☒ No
- 2 If you qualify for public charity status, check the appropriate box (2a - 2c below) and skip to **Part V** below.
- a ☒ **Select this box** to attest that you normally receive at least one-third of your support from public sources or you normally receive at least 10 percent of your support from public sources and you have other characteristics of a publicly supported organization. **Sections 509(a)(1) and 170(b)(1)(A)(vi).**
- b ☐ **Select this box** to attest that you normally receive more than one-third of your support from a combination of gifts, grants, contributions, membership fees, and gross receipts (from permitted sources) from activities related to your exempt functions and normally receive not more than one-third of your support from investment income and unrelated business taxable income. **Section 509(a)(2).**
- c ☐ **Select this box** to attest that you are operated for the benefit of a college or university that is owned or operated by a governmental unit. **Sections 509(a)(1) and 170(b)(1)(A)(iv).**
- 3 If you are not described in items 2a - 2c above, you are a private foundation. As a private foundation, you are required by section 508(e) to have specific provisions in your organizing document, unless you rely on the operation of state law in the state in which you were formed to meet these requirements. These specific provisions require that you operate to avoid liability for private foundation excise taxes under sections 4941-4945.
- ☐ **Select this box** to attest that your organizing document contains the provisions required by section 508(e) or that your organizing document does not need to include the provisions required by section 508(e) because you rely on the operation of state law in your particular state to meet the requirements of section 508(e). (See the instructions for explanation of the section 508(e) requirements.)

Part V Reinstatement After Automatic Revocation

Complete this section only if you are applying for reinstatement of exemption after being automatically revoked for failure to file required annual returns or notices for three consecutive years, and you are applying for reinstatement under section 4 or 7 of Revenue Procedure 2014-11. (Check only one box.)

- 1 ☐ **Check this box** if you are seeking retroactive reinstatement under section 4 of Revenue Procedure 2014-11. By checking this box, you attest that you meet the specified requirements of section 4, that your failure to file was not intentional, and that you have put in place procedures to file required returns or notices in the future. (See the instructions for requirements.)
- 2 ☐ **Check this box** if you are seeking reinstatement under section 7 of Revenue Procedure 2014-11, effective the date you are filing this application.

Part VI Signature

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined this application, and to the best of my knowledge it is true, correct, and complete.

THOMAS DAVILA

(Type name of signer)

PRESIDENT/CHAIR/DIRECTOR

(Type title or authority of signer)

11202019

(Date)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: DEC 12 2019

OUTPOST NEIGHBORHOOD ASSOCIATION
7119 WEST SUNSET BLVD NUM 560
LOS ANGELES, CA 90046-4411

Employer Identification Number:
83-2513559
DLN:
26053726002339
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 10, 2018
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

-2-

OUTPOST NEIGHBORHOOD ASSOCIATION

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

Letter 947

