

CITY OF LOS ANGELES

CALIFORNIA

**Hollywood Hills West
Neighborhood Council
Governing Board**

Anastasia Mann, President
Stuart Ross, 1st Vice-President
Jane Crockett, 2nd Vice-President
Darnell Tyler, Secretary
Daniel Bernstein, Treasurer



200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

**Hollywood Hills
West
NEIGHBORHOOD
COUNCIL**

Meeting Minutes

Agenda

January 17, 2024

6:00 pm

Zoom Meeting Link <https://us02web.zoom.us/j/89313932925>

Meeting ID: 893 1393 2925

Phone Dial in: +1-669-900-6833 Code: 893 1393 2925

Every person wishing to address the Neighborhood Council must dial (669) 900-6833 and enter 893 1393 2925 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting

The public is requested to dial *9 or use the Raise Hand option, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Press *6 to unmute yourself after you have been called on. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. Agenda is posted for public review: on bulletin boards at the Durant Library Branch, Community Center, 11243 Empowerment Blvd, Los Angeles, and electronically on the Hollywood Hills West Neighborhood Council website www.hhwnc.org and on the Department Of Neighborhood Empowerment, www.empowerla.org. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website at www.hhwnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary at secretary@hhwnc.org.

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HOLLYWOOD HILLS WEST NEIGHBORHOOD COUNCIL –AGENDA 1

addition, if you would like a copy of any record related to an item on the agenda, please contact the Department of Neighborhood Empowerment at (213) 978-1551 or email: NCsupport@lacity.org

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- Upper and Lower Runyon Canyon and **Will and Ariel Durant Library, 7140 W. Sunset Blvd Los Angeles, 90046**
- www.HHWNC.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.HHWNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Darnell Tyler, Secretary, email at: secretary@hhwnc.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.HHWNC.org

- I. **Call to order by President, Anastasia Mann Called to order 6:00 pm**
- II. **Board Roll Call by Secretary, Darnell Tyler.** Quorum established. Absent 1st Vice President - Stuart Ross, Area 3 Chair - Daniel Savage, Area 5 Chair – Charles Coker, Area 6 Chair – Joe Kahraman, Area 8 Chair – Manuela Goren,
- III. **Approval of the Minutes of the Regular Meeting 11/15/2023. Meeting minutes approved 17-0**
- IV. **President’s Report, by President, Anastasia Mann**
 - a. **HAPPY NEW YEAR – welcome back** – majority of board voted for ZOOM – We need to discuss options as all meetings cannot be via Zoom – concerns of some are the loss of face to face with stakeholders and public officials. Short discussion re next meeting (I cannot run February as I am having another surgery on Jan 25 and will be out for at least a month.
 - b. **ENVIRONMENT CHAIR, Jeffery Masino**, resignation due to injuries from a recent accident while traveling abroad. ENVIRONMENT Chair is now open for candidates to apply to president@HHWNC.org with proof of stakeholder status. Position has been posted on the website. Possible election at the February 21st meeting (30 days posting required).
 - c. **WEBSITE REVIEW – Chris Wintrode** has requested the board consider a new website for HHWNC. David – while capable – does not have time to take this project on but will prepare an RFP for possible applicants. Applicants must be approved vendors of the City of LA. We will update on current vendor list and determine next steps and appoint a review committee.
 - d. **BYLAWS** – the executive committee will review current by laws and consider those that need updating. Depending on that review the issue will then go to committee to consider and finalize for board presentation. NCs have until April to submit new bylaws to DONE for approval. New by laws are not required, however.
 - e. **CD4 Candidate forums.** Two public CD Candidate “Debates” are scheduled for CD 4 residents. One in Sherman Oaks on January 17th and the second on January 25th at the Gene Autry Museum in Griffith Park. See attached flyers for both events which include details.

Possible discussion.
 - f. **UPDATE:** Status of NPG filed for Junior Achievement.
 - g. **CD4 Report – Mehmet Berker & Josef Siroky:** Speed hump update (Mulholland etc) and Tour Bus Street restrictions -signage and enforcement

Discussion with Q&A
 - h. **BUSINESS CARDS For BOARD MEMBERS:** We order new business cards for each board member via the city printer. Brian Dyer has designed a form for each board member to provide their name, title, and the phone contact number you prefer. If you do not want to list a personal number, my office number (310-854-6000) is used for messages to be emailed or called in to you for follow up.
 - i. **NEW BOARD MEMBERS COMMITTEE MEETINGS:** We now have the Zoom option back for Committee Meetings as well as the option for in person meetings at several locations. IF YOU HAVE NEVER HELD A MEEING, help is available! The Manual Brian Dyer (area 3) has created is being updated now and you can access online. See Brian for details. Or feel free to contact any officer or board member with questions.

j. Next Board Meeting:

1. February 21, 2024
2. Location: IN PERSON OR ZOOM: TBA. **Zoom Option update. Possible Motion and vote – In Person vs. Zoom.**
3. Time: TBA

V. 1st Vice President / PLUM Chair Report, Stuart Ross

- a. **NO REPORT**

VI. Second Vice President's Report, Jane Crockett

- a. **NO REPORT**

VII. Board Secretary report, Darnell Tyler

- a. **NO REPORT**

VIII. Treasurer report, Daniel Bernstein

- a. Approve Monthly Expenditure Reports:

Motion: The Board of Hollywood Hills West NC approves the November 2023 Monthly Expenditure Report submitted by Treasurer Daniel Bernstein.

- b. **Motion:** The Board of Hollywood Hills West NC approves the December 2023 Monthly Expenditure Report submitted by Treasurer Daniel Bernstein.

- c. **UPDATE RE REQUIREMENTS FOR REIMBURSEMENT of BOARD MEETING EXPENDITURES – Particularly for board member out of pocket expenses.**

IX. PUBLIC OFFICIALS' REPORTS: Time limit – 1-2 minutes each.

NOTE: Officials each allocated 3 minutes to address the Board and Stakeholders; however, no discussion or Q&A will be allowed due enforcement of Brown Act Restrictions. Contact info is provided for Board Member and Public to contact with questions.

- a. CD4 – Mehmet Berker (Mehmet.berker@lacity.org), Josef Siroky (josef.siroky@lacity.org) Office of Councilmember Nithya Raman
- b. CD13 – Anais Gonzalez (Anais.Gonzalez@lacity.org) Office of Councilmember Hugo Soto-Martinez
- c. LAPD –Hollywood, Captain Craig Heredia (31900@lapd.online); Hwd Hills, SLO Ralph Sanchez (30735@lapd.online); Hwd Ent, Officer Brian White (38074@lapd.online); Hwd Flats, SLO Brian Oliver (37349@lapd.online); NoHo, Officer Kurtis Delbar (38887@lapd.online); Lt. Shon Wells (31394@lapd.lacity.org)
- d. 3rd Supervisorial District - Office of Supervisor Lindsey Horvath, Amanda Laflen, Constituent Services, (ALaflen@bos.lacounty.gov) Supervisor Lindsey Horvath (Lindsey@bos.lacounty.gov)
- e. 51st Assembly District, Joshua Marin (JoshuaMarinM@ASM.CA.gov) Office of Assemblymember Rick Chavez Zbur
- f. 25th Senate State District, Jack Artan (Jack.Artan@sen.ca.gov), District Representative, Office of Anthony Portantino
- g. Department of Neighborhood Empowerment, Dina Andrews (dina.andrews@lacity.org)
- h. Will & Ariel Durant Branch Library, Jacqueline Welsh (jacqueline.welsh@lapl.org)

X. COMMITTEE REPORTS

- a. **Budget Advocate Co-Chair, Oren Katz**

1. UPDATE: Budget Advocates Meeting by Co-Chair, Oren Katz

b. Public Safety Chair, Paul Jenkins

- 1. Homelessness Event: The Greater Los Angeles Homeless Count is January 23, 24, and 25. Volunteer at: theycountwillyou.org/volunteer**
- 2. Start the New Year with Home Preparedness: SOS Survival Products - Online FREE Emergency Preparedness Class - Zoom January 27 - 10am-12pm sosproducts.com/free-emergency-preparedness-class-p/class425.htm**

XI. GENERAL PUBLIC COMMENT - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minute(s).

XII. ADJOURNMENT at 7:39

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to **2** minutes per speaker, unless adjusted by the presiding officer of the Board.

City Council District 4 Debates

Be an informed voter!



Incumbent



Challenger

WED

JAN

17



SHERMAN OAKS HOA

SOCIAL HOUR/DINNER STARTS AT 6:15 P.M.
(\$5 FOR MEMBERS AND NON-MEMBERS PAY \$7)

DEBATE STARTS AT 7:15 P.M.

SHERMAN OAKS EAST VALLEY ADULT CTR
5056 VAN NUYS BLVD,
SHERMAN OAKS, CALIFORNIA 91403

SEND DEBATE QUESTIONS BY NOON JAN 16 TO:
SOHAZOOM@GMAIL.COM

ZOOM LINK:

[HTTPS://WWW.ZOOM.US/](https://www.zoom.us/)
MEETING ID: 829 0999 3182
PASSCODE: SOHA914

THU

JAN

25



LOS FELIZ IMPROVEMENT ASSN

6:30 P.M. - 8:30 P.M

AUTRY MUSEUM OF THE AMERICAN WEST
4700 WESTERN HERITAGE WAY
LOS ANGELES, CALIFORNIA 90027

[HTTPS://WWW.LFIA.ORG/EVENTS/SAVE-THE-
DATE-CD4-CANDIDATE-FORUM-DEBATE/](https://www.lfia.org/events/save-the-date-cd4-candidate-forum-debate/)

For All Credit Card charges (both HHWNC credit cards and Board Members personal credit card for which the member wants to be reimbursed.) not the following:

1. In order for the LA City Clerk's office to review the transaction, they need receipts that include the vendor's information, itemized section detailing what is being paid for, total amount being charged, transaction date, and billing card's information. Some vendors don't provide the needed itemized section in their receipts, that is why sometimes they require both the invoice and payment confirmation.
2. The HHWNC Treasurer has been trained to submit these documents on the NC Funding website. If the transaction has not been pre-approved by the Board, please submit the information early enough to allow the Treasurer to submit a motion for inclusion on the agenda of the next meeting.

Hollywood Hills West Neighborhood Council Neighborhood Council

You have 2 Budget Alerts

Budget Amount \$38,872.94 Budget: \$32,000.00 Adjustments: \$6,872.94	\$	Expense-to-Date \$10,011.74 Funding Requests: \$7,591.73 Credit Card: \$2,420.01	↓	Total Outstanding \$359.29 Commitments: \$0.00 Pending Payments: \$359.29	=	Net Available \$28,501.91 Cash Balance: \$28,861.20	✓
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Budget Allocation

Expenditures-to-Date by Category

